

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, June 14, 2012 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Fitch, Hsiao, Jacobsen, Johnson, Orpe, and Chairperson Donnellan.

Absent: Commissioner Glass.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

MOTION: Commissioner Jacobsen moved to grant Commissioner Glass an excused absence for the June 14, 2012 Airport Commission meeting. Commissioner Johnson seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Barry Jay led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

Facility Operations Manager Megerdichian distributed a revised agenda for this meeting.

MOTION: Commissioner Jacobsen, seconded by Commissioner Hsiao, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF MAY 10, 2012

Barry Jay noted the following correction to the minutes: Page 3, Item 9E, "Barry Jay, Brian Avenue, President of Torrance Airport Association, stated that ..."

MOTION: Commissioner Jacobsen moved to approve the May 10, 2012 Commission meeting minutes as corrected. Commissioner Fitch seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Glass).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Commissioner Fitch stated that Louis Zamperini was on the "Tonight Show" with Jay Leno on June 7 and that it was very interesting.

6B. Responding to Commissioner Fitch's inquiry, Facility Operations Manager Megerdichian stated that City Council directed staff to develop an RFP for the Airport farmland. He noted that the Commission and public would have the opportunity to provide input on the item once it is developed and before it goes back to City Council.

6C. In response to Commissioner Fitch's inquiry, Facility Operations Manager Megerdichian stated that the normal turn around time for Noise Abatement to return telephone messages is a day or two.

6D. Commissioner Jacobsen stated that he enjoyed the Armed Forces Day luncheon and parade and commended the City for putting on such a fine event.

6E. Commissioners Hsiao and Orpe wished all a happy Father's Day.

6F. In response to Commissioner Orpe's inquiries, Facility Operations Manager Megerdichian stated that there may be considerable public input regarding the Airport farmland and that installation of the runway signs has been delayed and are currently being manufactured.

6G. Barry Jay, Brian Avenue, stated that the City of Santa Monica is considering paying its flight school to conduct weekend and holiday training lessons elsewhere. He noted that an item would be considered by Santa Monica's City Council on June 19 and expressed concern that Torrance Airport could have more touch and go traffic.

Facility Operations Manager Megerdichian noted that on June 12 City Council asked staff to keep an eye on the issue and that he plans to attend Santa Monica's Airport Commission meeting on June 25. He added that Santa Monica Airport's manager advised staff that they do not anticipate increased traffic in Torrance but possibly Camarillo and Van Nuys Airports would be impacted.

7. ACTION ITEMS

7A. ELECTION OF CHAIR AND VICE-CHAIR

Facility Operations Manager Megerdichian relayed Commissioner Glass' willingness to accept nominations for either Chairperson or Vice-Chairperson of the Airport Commission.

Chairperson Donnellan nominated Commissioner Orpe and Commissioner Jacobsen nominated Commissioner Hsiao for Chairperson. Commissioner Fitch nominated Commissioner Johnson for Chairperson but he declined the nomination.

Commissioner Orpe was elected Chairperson of the Airport Commission on a 5-1 roll call vote.

Commissioner Jacobsen nominated Commissioner Glass and Chairperson Donnellan nominated Commissioner Hsiao for Vice-Chairperson of the Airport Commission.

Commissioner Glass was elected Vice-Chairperson of the Airport Commission on a 5-1 roll call vote.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Donnellan noted that the following reports for June 2012 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, June Meeting Room Schedule, Hangar Waiting List, Events Requiring Emergency Response for April and May 2012, and Airfield Operations Status.

Facility Operations Manager Megerdichian distributed a revised Meeting Room Schedule and announced that the time of the June 28 Helicopter Committee Meeting will probably change to 6:30 p.m. He reported that there are currently three hangar vacancies and that the FAA Tower renovation will be complete in late August or early September 2012.

8B. LAND MANAGEMENT REPORT – AERONAUTICAL: None.

8C. NOISE ABATEMENT QUARTERLY REPORT: None.

8D. PUBLIC WORKS AIRFIELD MOWING UPDATE

Facility Operations Manager Megerdichian noted that a report from Street Operations Manager Cooper was attached in agenda materials. He reported that Public Works staff is mowing the entire field including the previously farmed areas.

In response to Commissioner Jacobsen's inquiries, he stated that the farmer's stand was removed at the family's own expense and that he would look into the possibility of using goats for "mowing."

Barry Jay raised the possibility of utilizing one full time mower who is cross trained in operations instead of using two employees and two mowers.

9. ORAL COMMUNICATIONS #2

9A. Commissioners and staff expressed their appreciation to Chairperson Donnellan for a job well done and Chairperson Donnellan responded that it has been a pleasure and an honor to serve as Chairperson.

10. ADJOURNMENT

MOTION: At 7:41 p.m., Commissioner Fitch moved to adjourn the meeting to Thursday, July 12, 2012 in the West Annex meeting room at 7:00 p.m. Commissioner Orpe seconded the motion and, hearing no objection, Chairperson Donnellan so ordered.

Approved as Submitted July 12, 2012 s/ Sue Herbers, City Clerk
--